

HNBC Regional Co-ordinators – Job Description

Background information

Regional Co-ordinators are responsible for alerting the committee to issues arising in their local waterways areas and for raising issues of concern to the club with the local waterways team.

TASKS

- 1 To be the club's main point of contact with the local waterways team, in the case of C&RT with the Customer Services Managers and the local Advisory Board
- 2 To recruit and maintain a network of local waterways champions who monitor specific areas of the waterways
- 3 To attend, or co-ordinate attendance at, local user group or other contact group meetings
- 4 To attend meetings of the club's Navigation Sub-Committee
- 5 To report back to the committee. The committee uses email extensively for reports and discussions between its meetings
- 6 To alert the committee to issues that are of significance
- 7 To be able to provide information or advice, if requested, to club members visiting the area

SKILLS AND KNOWLEDGE

- Have a good knowledge of the area from a boating viewpoint which is kept up to date through local networking and/or reasonably frequent navigation
- Good interpersonal skills
- Discretion, especially where negotiations are on-going. If in doubt, guidance should be sought from the club Chairman or Secretary
- Confidence in the use of email and word processing software
- Knowledge and promotion of the club's Aims:
 - To encourage the preservation, restoration and use of working and ex-working narrow boats.
 - To promote the maintenance of the waterways system to a standard suitable to facilitate the navigation of such boats throughout the year.
 - To represent the interests of users of such boats in their dealings with all waterway authorities and other relevant organisations.
 - To promote awareness of historic narrow boats through an archive, website, newsletter and other activities.
 - To promote and campaign for the retention, and/or reinstatement, of appropriate traditional and historical waterway furniture, features and working practices.